

Live in Care Worker – JOB DESCRIPTION Prestige Nursing Ltd

a) Scope

Are responsible for a service users day-to-day care and support needs within their own homes. Prestige expects that all its members should have the knowledge, attitude and skills necessary to maintain a safe and competent standard of caring practice. Members must not attempt anything they are not capable or qualified to do. **Members are accountable for their own actions.**

This involves the following major responsibilities;

1. Providing person centred, outcome based care to a high quality.
 2. Respect the individuality and confidentiality of each client.
 3. To respect the client's independence and authority and to treat them at all times with fairness and courtesy.
 4. Ensure the health, safety and welfare of their clients and themselves.
 5. To endeavour to communicate effectively should there be difficulties with language, sight or hearing.
 6. To work in a collaborative and co-operative manner with all health care professionals involved in the provision of care and to recognise and respect their contributions within the care team.
 7. Maintaining up to date reports in line with the clients care plan in the care report book.
 8. Maintain regular communication with their branch manager.
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b) Reporting

The Care Staff report to the Branch Manager.

c) Specific Duties

Carer duties can include;

1. Assisting the Service User to get up and/or go to bed, at times specific times
2. Moving and handling duties which must be undertaken with due regard to Health and Safety Legislation.
3. Washing, denture and mouth care, bathing and dealing with problems associated with incontinence, colostomy bags etc.
4. Assisting the Service User with personal needs
 - Personal hygiene needs
 - Dressing and undressing
 - Fitting callipers and surgical aids
 - Toileting including catheter bags
 - Assistance with eating and drinking
 - Caring for other dependants
 - Taking oral medication or other appropriate tasks under the supervision of the Primary Health Care Team

5. Assisting the client to develop, maintain and improve skills in any of the areas covered in the care plan.
6. Keeping clients company by day or sitting / sleeping in the clients home at night providing personal care as required.
7. Assist the client with preparation of meals, or other food and / or beverages, in a manner which is consistent with his / her preferences and needs. This should be done in a manner which is safe and hygienic.
8. Undertake cleaning duties e.g. dusting, vacuuming, sweeping, washing dishes, polishing, cleaning floors, bathrooms, kitchens, toilets etc using appropriate domestic equipment and appliances as available.
9. To ensure the client is included in the local and wider community, in practical terms this includes promoting the use of community services and facilities to cover activities of everyday life including (but not limited to) things such as:
 - Leisure & Entertainment
 - Health and Sport
 - Religious Observance
 - Employment
 - Education
 - Retail
 - Health
 - Social interaction and relationships
 - Food and Entertainment
10. Disposing of waste safely after incontinence. Waste which contains any form of body waste must be disposed of in accordance with Environmental Health regulations and placed in the appropriate sealed yellow bags.

d) Competence / Characteristics

1. A caring disposition
2. A strong sense of responsibility
3. Good communication skills
4. Reliable and trustworthy
5. Understand the need for and maintain confidentiality
6. Professional, friendly and willing disposition.
7. Ability to empathise with clients and their families

e) Qualifications / Education

1. Minimum 6 months experience as a live in care worker
2. Good standard of spoken and written English
3. Achieved or willing to study towards NVQ 2